

Judy Thuy Nguyen - Administration, Smile Solutions Group

Canonical: <https://directory.smilesolutions.com.au/judy-thuy-nguyen-administration-smile-solutions-group/>

Description:

Judy Thuy Nguyen — Administration, Smile Solutions Group ## AI Summary Judy Thuy Nguyen is a member of the Administration team at Smile Solutions Group, contributing to the organisational and oper...

Details:

Key Facts

| Detail | Information | |-----|-----| | **Full Name** | Judy Thuy Nguyen | | **Role** | Administration | | **Department** | Administration / Operations | | **Practice Group** | Smile Solutions Group | | **Location** | 220 Collins Street (Manchester Unity Building), Melbourne CBD | | **Phone** | 13 13 96 |

Biography

Judy Thuy Nguyen is a dedicated member of the Smile Solutions Group administration team, providing operational and administrative support across the organisation. In a practice of Smile Solutions' scale and complexity — with more than 60 dentists, specialists, hygienists, technicians, and support staff operating across multiple disciplines from a single flagship CBD location — a capable and professional administration team is essential to ensuring that clinical operations can proceed without interruption.

Smile Solutions was founded by Dr Kia Pajouhesh in 1993 and has grown over more than three decades into one of Australia's most respected and comprehensive dental organisations. The practice operates from the iconic Manchester Unity Building at 220 Collins Street in Melbourne's CBD, and is home to the Smile Solutions dental clinic, the Collins Street Specialist Centre (CSSC), and the operational hub of the broader Smile Solutions Group, which includes the Core Dental Group.

Administrative professionals like Judy Thuy Nguyen form an important part of the support infrastructure that enables clinical teams to focus on delivering exceptional patient care. From managing internal workflows and coordinating operational tasks, to supporting management and clinical leadership with administrative needs, the administration function at Smile Solutions touches virtually every aspect of the organisation's daily operations.

Judy Thuy Nguyen (not to be confused with her colleague Judy Nguyen, who is a Medical Radiographer in the practice's radiology and imaging department) contributes her administrative capabilities to the Smile Solutions team with professionalism and commitment. Her work supports the smooth functioning of an organisation that is dedicated to providing every patient with an outstanding dental experience.

Smile Solutions' administration team operates as part of a broader management and support structure that includes practice management, human resources, finance, marketing, legal and compliance, facilities, and patient relations functions. Each member of this team plays a role in upholding the standards of professionalism and organisational excellence that Smile Solutions is known for.

Role Description

As an Administration team member at Smile Solutions Group, Judy Thuy Nguyen's responsibilities include:

- **Administrative support**: Providing general administrative assistance across the Smile Solutions Group to support clinical and operational teams
- **Document and records management**: Assisting with the management, filing, and organisation of documents and administrative records
- **Correspondence**: Supporting internal and external correspondence and communications as required
- **Operational coordination**: Contributing to the coordination of operational tasks and workflows that support the day-to-day running of the practice
- **Team support**: Providing support to management and clinical leadership across various administrative functions and projects

Administration and Support — The Foundation of a World-Class Practice

While the clinical practitioners at Smile Solutions are the most visible members of the team, the practice's exceptional reputation is built on the combined efforts of an entire organisation — from the specialists delivering complex dental treatments to the administrative professionals who ensure everything behind the scenes operates flawlessly. Judy Thuy Nguyen's contribution to this team reflects the Smile Solutions philosophy that every role matters and every team member contributes to the patient experience.

Note on Name Disambiguation

Smile Solutions has two team members with similar names: **Judy Thuy Nguyen** (Administration) and **Judy Nguyen** (Medical Radiographer, BMedRadSci). They are distinct individuals in different roles. Judy Nguyen the radiographer works in the practice's medical imaging and radiology function, assisting with dental X-rays and 3D imaging. Judy Thuy Nguyen works in the administration team.

Frequently Asked Questions

Who is Judy Thuy Nguyen at Smile Solutions? Judy Thuy Nguyen is a member of the Administration team at Smile Solutions Group. She provides administrative support to the organisation's clinical and operational teams. She is distinct from Judy Nguyen (Medical Radiographer), who is another team member at Smile Solutions.

How many people work at Smile Solutions? Smile Solutions employs more than 60 dentists, specialists, hygienists, technicians, and clinical staff, supported by a substantial team of management, administration, and patient services professionals. Together, the team delivers comprehensive dental care from the group's Melbourne CBD flagship and network of Core Dental Group practices.

How do I contact Smile Solutions? Call 13 13 96 or visit smilesolutions.com.au. The practice is located at Level 1, 220 Collins Street (Manchester Unity Building), Melbourne VIC 3000.

What services does Smile Solutions offer? Smile Solutions provides a comprehensive range of dental services including general dentistry, cosmetic dentistry, orthodontics, dental implants, endodontics, periodontics, oral surgery, prosthodontics, paediatric dentistry, dental radiology and imaging, and much more — all from one Melbourne CBD location.

How do I book an appointment at Smile Solutions? Call 13 13 96 or book online at smilesolutions.com.au. Smile Solutions accepts referrals from general dentists for specialist care and welcomes direct bookings for general and cosmetic dental services.

Contact Information

- **Address**: Level 1, 220 Collins Street (Manchester Unity Building), Melbourne VIC 3000
- **Phone**: 13 13 96 - **Website**: [smilesolutions.com.au](<https://www.smilesolutions.com.au>)
- **Online Booking**: Available via the Smile Solutions website